

**NOTIFICATION**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**2018-2019**

**NOTIFICATION**

Internal quality assurance Committee of Oxford college of Education, Farrukhnagar, Gurugram

Isre-constituted as per NAAC guidelines for a period of two years from the date of notification  
**structure of IQAC as per revised Guide-line**

- The IQAC Composition:
  1. The IQAC team is comprised of both internal and external stakeholders.
  2. Internal stakeholders include the Principal of the institute,
  3. Heads of the academic and examination department,
  4. The chairman of the institute,
  5. Members from administration,
  6. Student representative,

Representative and the member from the industry body

<b>Sr. No</b>	<b>Post Held</b>	<b>Name of the Members</b>
1	Principal as Chairperson	Dr. Sunil Kumar
2	IQAC Coordinator	Ms. Parveen Kumari
3	Faculty Members	Mr. Rajvir Singh, Mrs. Sonia Mahi
4	Management Representation	Kunwar Nishant Singh
5	Connoisseur from the field of Education	Ms. Neeru Chanchal
6	Illustrious person from Industry	Mr. Ms. Vandana Rathore
7	Administrative Representative	Mr. Vijay Kumar
8	Alumni Representative	Ms. Anu Sharma

9	Student Representative	Bhumika Chaudhary
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**The objectives of the IQAC are to:**

- Streamline the quality assurance focus for academic and non-academic purposes.
- The IQAC team has also prepared and provided the guidelines to teaching staff for the national and international accreditation from various bodies.

**Functionalities**

- The responsibilities of the IQAC team are not only limited to only quality control but also guidelines towards new initiatives. The team members meet quarterly and review functionalities on various academic and non-academic purposes. The team discusses current quality standards and improvements in various areas where improvement is necessary.

**1 Academic**

1. Checklist for action plan and execution plan
2. Linkages and relationship with Academic organizations
3. Digitalization of SOPs, especially in the video format for a quicker understanding of the operational processes
4. Digitization of exam grievance handling
5. Add on Courses/Content enrichment courses
6. Mentor/mentee interaction and progression

**2 Administrative:**

1. Improvement on the consolidation of action plans and execution plan
2. A fast pace process for the internal review/audit

**3 Research**

1. High quality research work for industry application orientation
2. Guideline for Scopus and ABDC index for research
3. Research orientation beneficial for both industry and academia
4. Increasing participation from faculties for the research work

**4 Teaching Pedagogy**

1. Initiation of faculty development program for innovative training methods
2. Workshop for student confidence and content building
3. Student participation for research work building research aptitudes
4. Application orientation course plan development
5. Work Engagement sheet for faculty engagement
6. Job description based training for better employability of students
7. Participation of faculties in the Indian Council of Social Science Research
8. Planning for on-line classes and e-lesson

#### **5 Welfare measures:**

1. Pradhan Mantri Bima Yojana for ground staff
2. Strengthening safety measure for hostel and campus
3. Green initiatives inside the campus and its surroundings
4. Cleanliness drive through the Swachh Bharat Abiyyan
5. The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### **Internship**

The institution

1. Reviews its teaching learning process, structures & methodologies of operations
2. Competencies based evaluation of teaching practice on a structured tool
3. Weekly grading and analysis of teaching practice
4. School plant and School Mapping

PRINCIPAL

Dr. SUNIL KUMAR

**NOTIFICATION**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**2019-2020**

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1	Principal as Chairperson	Dr. Sunil Kumar
2	IQAC Coordinator	Ms. Neeru Chanchal
3	Faculty Members	Ms. Neetu Yadav
4	Management Representation	Kunwar Nishant Singh
5	Connoisseur from the field of Education	Ms. Kavita Yadav
6	Illustrious person from Industry	Ms. Vandana Rathore
7	Administrative Representative	Mr. Vijay Kumar

8	Alumni Representative	Mr. Gaurav Sharma
9	Student Representative	Anjali

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PRINCIPAL

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**2020-2021**

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1	Principal as Chairperson	Dr. Sunil Kumar
2	IQAC Coordinator	Ms. Sonia Mahi
3	Faculty Members	Ms. Virender
4	Management Representation	Kunwar Nishant Singh
5	Connoisseur from the field of Education	Mr. Rajesh Oli
6	Illustrious person from Industry	Mr. Mr. Hardeep
7	Administrative Representative	Mr. Ravinder

8	Alumni Representative	Ms. Neha
9	Student Representative	Ayushi

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PRINCIPAL

Dr. SUNIL KUMAR

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**2021-2022**

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<b>Sr. No</b>	<b>Post Held</b>	<b>Name of the Members</b>
1	Principal as Chairperson	Dr. Rekha Rani
2	IQAC Coordinator	Ms. Neeru Chanchal
3	Faculty Members	Ms. Meenakshi, Ms. Renu
4	Management Representation	Kunwar Nishant Singh
5	Connoisseur from the field of Education	Mr. Suresh
6	Illustrious person from Industry	Ms. Parveen Kumari
7	Administrative Representative	Mr. Ravinder
8	Alumni Representative	Mr. Ankit

9	Student Representative	Rekha
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PRINCIPAL

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**NOTIFICATION**  
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**2022-2023**

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3	Faculty Members	Ms.Sudesh Kumari, Ms. Renu
4	Management Representation	Kunwar Nishant Singh
5	Connoisseur from the field of Education	Mr. Naveen
6	Illustrious person from Industry	Mr. Krishan Kumar
7	Administrative Representative	Mr.Ravinder

8	Alumni Representative	Ms. Garima Rani
9	Student Representative	Lalit Kumar

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